

Board of Directors Meeting
October 3rd, 2019

Present: Kim Taylor - President
Amanda Bongard – Website Coordinator
James Giroux – OMHA Representative
Kelly Giroux – Equipment Representative
Scott Turner – Treasurer
Sean Seaborn – Head Trainer
Dawar Taylor – Fundraiser and Sponsorship
Kevin Lessels – Ice Convenor/Scheduling Representative
Claudia Tarasio – AAA Representative
Shane Armstrong – CRHL Representative
Brad Baker – Coach Development Representative
Bill Chapman – Player Development Representative
Cheryl Weir – Clerk

Regrets: Nathan Burns – Vice President
Cydele Marchant – Registrar
Paul Dobbs – Past President

Meeting Called to order at 7:33pm.

Motion to accept minutes from September 5th, 2019

1st Claudia Tarasio 2nd Dawar Taylor

Nomination of Shane Silva to serve as the Player Development Representative by Dawar Taylor

1st Amanda Bongard 2nd Brad Baker

Fundraising and Sponsorship

- Confirmed updated list of coaches and managers on Google drive
- Require team information and numbers for LifeTouch
- Date of photo delivery confirmed for the end of November

* *To follow up with Life Touch regarding requirement of height info prior to picture day*

* *Time slots to be worked out with Ice Scheduler related to team game schedules for the day*

* *To coordinate with team managers for Gen's Appreciation Night*

Lost 5 sponsors from last year. Suggestions regarding Sponsorship moving forward:

- Invite Sponsors to be in team photos
- Offer discount on Arena board advertisement
- Update and relocate banner to a more visible location.

CRHL Representative

- Waiting on tournament requests from HL teams-deadline Saturday Oct. 5th. Each team to submit max. of 3 potential tournaments
- Suggestion: Create Tournament request form moving forward that would include bench staff and player roster.
- CRHL Board Meeting update sent to executive outlining the passing of a new scheduler with cost of \$5/player
- HL schedule currently created until October 20th, waiting on tournament requests to build the remainder of the schedule.
- Evaluation skate issues related to Atom division. Suggestion: Board members to be an active part of the evaluation and team creation.
- Suggestion: Focus on coach development and support
- Suggestion: Develop player evaluation in February, starting in 2020 to create baseline of current players and avoid issues related to absent players and players not demonstrating full potential during evaluation skate.
- All 3 Atom teams given identical colour jerseys.

**To inform Atom Convenor of identical jerseys for all 3 Atom HL teams*

**Add colours to coach/manager spreadsheet.*

Equipment Representative

- Explained mix up with jersey distribution to Atom teams last year that lead to identical jerseys for Atom teams this year, ordering error
- Milk crests (iron-on) have not yet arrived. To be on Rep jerseys by Nov. 1st, confirmed Nathan has a diagram for proper placement
- HL socks, jerseys, etc to arrive tomorrow for distribution to teams
- Need to order more pucks, 70 missing from evaluation skate weekend
- Boards and nets complete. Nathan to pick up Wednesday October 9th.
- Will need to create a plan/timeline for set-up and take down of boards. Concern regarding lost ice time. Consider observing Orono and Clarington with their current procedure.

Website Co-ordinator

- Loading rosters by last name. Confirmed parents gave permission for photo release and social media, but not posting of full name

**Managers to have parents sign off on appearance of name on website. First Name, Last Initial vs. Full Last Name*

** Referee clinic to be posted on the website*

Ice Scheduler

- CRHL schedule posted until October 20th, new scheduler was provided with blackout dates.
- Rep and HL schedules posted on website minus Juvenile
- Questioned access as all Rep away games and some home games already loaded on website
- Following up with individual teams to confirm their calendars reflect all scheduled ice. Currently Atom #3 vs. Atom #2 on Oct. 12th, however game is not showing in Atom #3 calendar-will correct.

**To send email to coaches and managers to double check their team calendar*

Coach Development Representative

**To put forth a list of recommendations following the evaluation skate*

** To develop a post-season assessment tool of players to be completed by a board member and/or the coach.*

Head Trainer

- Bantam Rep player suffered a concussion-was reported appropriately
- First Aid kits being handed out to HL teams currently

**To send an email to trainers regarding protocol of reporting injuries.*

Treasurer

- CRHL bill remains outstanding. Suggestion: To current bill to close year and if an additional bill is sent regarding playoffs to pay separately.
- Has updated Rep teams with fees minus ice and jerseys
- Sommerville only bill outstanding, will be a decrease from last years costs.

OMHA Representative

- Rosters approved for Rep. teams
- HL rosters started, Juvenile rosters half complete currently
- Digital game sheets-Manager's codes provided by Kim
- Ipad key for Victoria/Durham supplied to Rep managers
- Currently waiting on juvenile key and code.

Player Development Representative

- Already reached out to some of the HL coaches to arrange edgework, power skating, guidance, etc. based on team needs. Hoping to work with most if not all teams before the end of November.

**To work with Brad for end of season player evaluations*

**To handle on-ice portion for evaluation skates and free up coaches to properly evaluate players*

**To work with Atom coach and attempt to mend the relationship with the board of executives*

- Discussed conflict situation between Atom players and parents-currently sharing ice time. These details need to be carried forward to avoid issues in subsequent seasons.

AAA Representative

- Novice Rep layout - game structure different amongst centers. Some with full teams, some with only 12 players (to be clarified)
- Novice teams to have 4 ½ ice games before the end of October and 4 ½ ice games before the end of December
- Clarification required for Atom next year: ½ ice? Large centers only? HL only?

President's Final Remarks

**To follow up with arena board regarding sponsors on new boards?*

**Arena Board next meeting to vote in NVMHA executive to sit on board as a local representative.*

**To schedule a mock up/trial run of storage, set up and take down of new boards.*

Meeting Adjourned at 8:46pm

1st Brad Baker 2nd Shane Armstrong

Next meeting to be held November 7th at 7:30pm